

Citizen Alert Sign-Up Instructions – Opt-In

Go to www.upsoncountyga.org.

Click on the “Citizen Alert Notification System” link.



Click on “Sign Up” button to add your information to this notification system.

A screenshot of the Everbridge Emergency Alert Program sign-up page. The header features the Everbridge logo and the tagline "technology + expertise". The main content area is titled "Emergency Alert Program" and includes a sub-section "Powered by everbridge". Below this, a paragraph explains the purpose of the program: "Get alerted about emergencies and other important community news by signing up for our Emergency Alert Program. This emergency notification system enables the City to provide you with critical information quickly in a variety of situations, such as severe weather, unexpected road closures, missing persons, and evacuation buildings or neighborhoods." A note below states: "You will receive time-sensitive messages wherever you specify, such as your home, cell, or business phone, email, text messages, hearing impaired receiving devices, and more. You pick where, you pick how." Two buttons are present: "Sign Up for Alerts" and "Manage Profile". The "Sign Up for Alerts" button has a note: "Not signed up? Click the Sign Up button below to get started." The "Manage Profile" button has a note: "Already signed up for alerts? Log in to update your contact information or preferences." At the bottom, there is a "Questions? Contact SmartGIS and Aware Training Org at 866-436-4911 or support@everbridge.com" link and a "Terms of Use" link.

You will be asked to create an account.

- Create your user name and password (Password must be 8-64 characters and must contain letters (a-z or A-Z) and numbers (0-9), password must not contain spaces or username).
- Select a security question and enter its answer
- Accept the Terms of Use by checking the box.
- Complete the visual or audio CAPTCHA and click “Submit”.

A screenshot of the Everbridge "New User Sign-Up" form. The header features the Everbridge logo and the tagline "technology + expertise". The sub-header "New User Sign-Up" is in red. A progress bar shows steps 1, 2, and 3. A note below says: "Please create a username and password so you can edit your contact information and preferences at a later date." A note above the "Username" field states: "Fields marked with * are mandatory". The "Username" field is followed by a note: "Username: *". The "Password" field is followed by a note: "Password: *". A note to the right of the "Password" field specifies: "Password must be 8-64 characters and must contain: 1. Letters (a-z or A-Z); 2. Numbers (0-9); Password must not contain spaces or username." The "Confirm Password" field is followed by a note: "Confirm Password: *". The "Email" field is followed by a note: "Email: *". The "Confirm Email" field is followed by a note: "Confirm Email: *". A "Security Question" section includes a "Questions: * Select" dropdown and an "Answer: *" input field. A note below the "Answer" field says: "I accept the Terms of Use: *". A "Try a New Code" button and a CAPTCHA input field are at the bottom, along with a "Submit" button. At the very bottom, there is a "Questions? Contact SmartGIS and Aware Training Org at 866-436-4911 or support@everbridge.com" link and a "Terms of Use" link.

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New User Sign-Up

1 → 2 → 3

Fields marked with * are mandatory

Alerts You Want to Receive [?](#)

Emergency Alerts

Important Community Alerts [?](#)

| | |
|--|---|
| <input checked="" type="checkbox"/> Crime Alerts | <input type="checkbox"/> Road Closures |
| <input type="checkbox"/> Power Outage | <input type="checkbox"/> Air Quality Alerts |
| <input type="checkbox"/> Water Outage | <input type="checkbox"/> Missing Persons |

About You

I am a resident I am registering a business

First Name: Middle: Last Name: Suffix:

Language preference: [?](#) English (US)

Special Needs: [?](#) Yes No

Volunteer?: [?](#) Yes No

SmartGIS and Aware Training Org Locations You Care About

Location Name: (e.g., Home, Work, School)

Street Address: (e.g., 123 Main Street)

Apt/Suite/Unit: (e.g., 2)

City:

State/Province:

Postal Code:

[View on Map](#)
(you must have Microsoft Silverlight plug-in installed)

Questions? Contact SmartGIS and Aware Training Org at 866-436-4911 or support@everbridge.com
[Terms of Use](#)

By Default you will be signed up for Emergency Alerts.

Emergency Alerts are imminent or potential threats to life and/or property. Emergencies may include but are not limited to severe weather, floods, wildfires, natural gas leaks, missing person alerts, and police activity that requires you to evacuate or to take shelter.

Select the Community Alerts you will like to receive.

Community Alerts are non-emergency alerts or information bulletins. You can subscribe to an alert by clicking in the box next to the alert name. You can unsubscribe at any time.

You can register as a resident or business

Enter your name and last name and company name if registering a business.

Select your Language preference

This is the primary language spoken at home. However, notifications may not be sent in this language.

Select your Special Needs if applicable

Special needs are concerns for yourself or other members of your household that you want to share with us.

Select your Volunteer Options

Volunteer options are special skills you or others in your household may possess that may be of interest to us in the event of an alert.

Enter any Locations you care about

We send alerts based on a geographical location on a map. Insert up to 5 addresses for which you want to receive an alert if the location is affected by an incident or upcoming event.

IMPORTANT - If the address you provided is not in our database of known addresses for our jurisdiction, you will be presented with other options to add your address into this system, including: selection from a list of suggested address, enter your latitude-longitude, or dropping a pin to select your location on the map (Microsoft Silverlight plug-in is required). If you do not use one of these options, you will not be contacted until your address added has been verified.

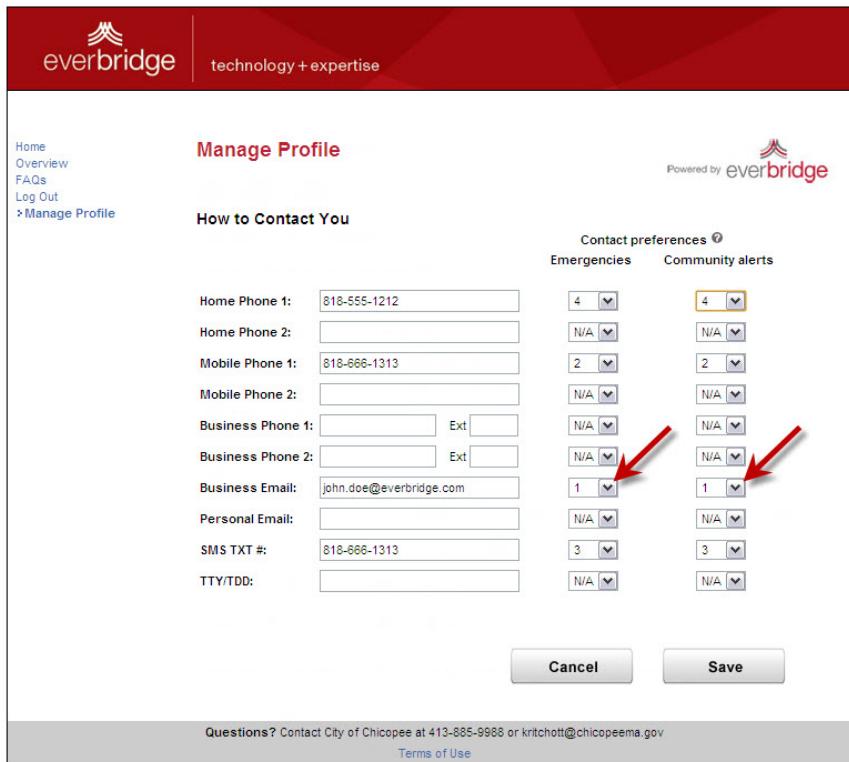


Click on the “Next” button in the lower right corner to add your contact information.

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Enter the contact information and set the order of priority in which you want to be contacted in the event of an alert.

IMPORTANT - Once you provide your phone numbers and email in step #3, you MUST enter contact preferences in order to receive emergency and/or community alerts.



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Home Overview FAQs Log Out > Manage Profile

Manage Profile

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How to Contact You

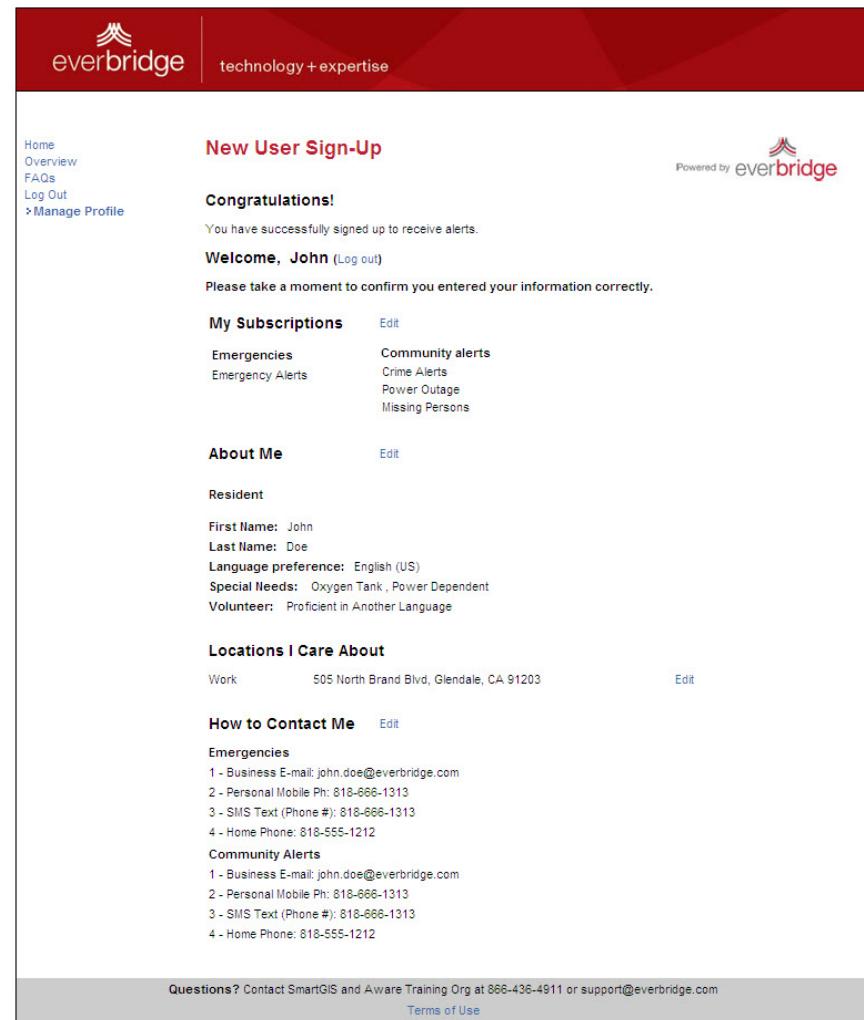
| Contact preferences <small>?</small> | |
|---|---|
| Emergencies | Community alerts |
| Home Phone 1: 818-555-1212 | 4 <input type="button" value="▼"/> |
| Home Phone 2: | N/A <input type="button" value="▼"/> |
| Mobile Phone 1: 818-666-1313 | 2 <input type="button" value="▼"/> |
| Mobile Phone 2: | N/A <input type="button" value="▼"/> |
| Business Phone 1: <input type="text"/> Ext <input type="button" value="▼"/> | N/A <input type="button" value="▼"/> |
| Business Phone 2: <input type="text"/> Ext <input type="button" value="▼"/> | N/A <input type="button" value="▼"/> |
| Business Email: john.doe@everbridge.com | 1 <input type="button" value="▼"/> 1 <input type="button" value="▼"/> |
| Personal Email: <input type="text"/> | N/A <input type="button" value="▼"/> |
| SMS TXT #: 818-666-1313 | 3 <input type="button" value="▼"/> 3 <input type="button" value="▼"/> |
| TTY/TDD: <input type="text"/> | N/A <input type="button" value="▼"/> |

Cancel **Save**

Questions? Contact City of Chicopee at 413-885-9988 or kritchott@chicopeema.gov
[Terms of Use](#)

Verify you entered your contact information and set the priorities correctly and click “Save”.

Congratulations! You have successfully signed up.



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Home Overview FAQs Log Out > Manage Profile

New User Sign-Up

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Congratulations!
You have successfully signed up to receive alerts.

Welcome, John ([Log out](#))
Please take a moment to confirm you entered your information correctly.

My Subscriptions

| Emergencies | Community alerts |
|------------------|---|
| Emergency Alerts | Crime Alerts Power Outage Missing Persons |

About Me

First Name: John
Last Name: Doe
Language preference: English (US)
Special Needs: Oxygen Tank, Power Dependent
Volunteer: Proficient in Another Language

Locations I Care About

Work 505 North Brand Blvd, Glendale, CA 91203 [Edit](#)

How to Contact Me

Emergencies
1 - Business E-mail: john.doe@everbridge.com
2 - Personal Mobile Ph: 818-666-1313
3 - SMS Text (Phone #): 818-666-1313
4 - Home Phone: 818-555-1212

Community Alerts
1 - Business E-mail: john.doe@everbridge.com
2 - Personal Mobile Ph: 818-666-1313
3 - SMS Text (Phone #): 818-666-1313
4 - Home Phone: 818-555-1212

Questions? Contact SmartGIS and Aware Training Org at 866-436-4911 or [support@everbridge.com](#)
[Terms of Use](#)

If you no longer wish to receive alerts from the county, go to:

www.upsoncountyqa.org

Choose the link for Citizen Alert Signup. Login using your account information and select “Delete my Profile” from the My Shortcuts menu.

My Shortcuts

- Change my subscriptions
- Update my personal info
- Update my locations
- Update my contact info
- Change my password
- Change my email
- Change my security question
- Delete my profile**